

TEES Research Development (RD) Support Services for Proposal Development

Contact: Dr. Laurie Garton at lsgarton@tamu.edu

For larger projects (such as STC, ERC) – Contact TEES RD 90 days out.

For smaller projects (such as EFRC, NRT, INFEWS) – Contact TEES RD to discuss what assistance your team needs.

For junior faculty (CAREER, YIPs and smaller projects) – Contact Dr. Laurie Garton

Support Available for Small and Large Projects

During an initial consultation, TEES RD can provide strategy advice such as: How should PIs approach the problem, how does it fit into the NSF or other agency portfolio, and how does it slant differently from a previous RFP?

TEES RD also provides:

- Support – Tasks include: **1)** creating an RFP-based outline to aid the PI and team in writing the Project Description; **2)** collecting and editing Biosketches, Current & Pending, Conflicts of Interest, and Results of Prior NSF Support; **3)** managing contact with PIs/Senior Personnel to get these completed in timely manner; **4)** drafting letters of commitment and support; and **5)** providing links to other people and existing educational programs in the college.
- Mid to Heavy Edits – Tasks include: **1)** strategic reorganization of text; **2)** editing the Project Description and Project Summary—either in pieces as the proposal is written or near the final stage.
- Nontechnical Text – Tasks include: writing text for Broader Impacts, Data Management Plan, Postdoc Mentoring Plan, and Facilities

Additional Support Available for Large Projects

Support for larger projects usually requires 90-day lead time. Contact TEES RD to discuss what assistance your team need. We also offer the following services:

- Writing Project Summary
- Writing Management Plan
- Review Intellectual Merit
- Adding References to the proposal for an existing Endnote library (low) or creating the Endnote library (extensive)
- Reviewing and advising on Budget, including writing the Budget Justification